Homewood City American Rescue Plan (ARP) ESSER 2022 Revision: 0 Status: ALSDE Consolidated Federal Programs Director Final Approval Wednesday, August 24, 2022 5:06 PM ARP ESSER - Budget

	Salaries (010	Employee	Purchased	Materials +	Capital Outlay	Other Objects Indirect Costs	Indirect Costs	Fund	Other Fund	Total	
	(661)	(200 - 299)	(300 - 399)	(400 - 499)	(666 - 006)	(669 - 000)	(016)	(920 - 929)	(931 - 999)		
Instruction (1100)	379,082.00	114,822.00	82,379.00	40,686.00	00.0	512,349.00		00.00	0.00	1,129,318.00	Instruction (1100)
Attendance Services (2110)	0.00	0.00	0.00	0.00		0.00		0.00	0.00	0.00	Attendance Services (2110)
Guidance and Counseling Services (2120)	174,805.00	54,251.00	0.00	0.00		0.00		0.00	0.00	229,056.00	Guidance and Counseling Services (2120)
Testing Services (2130)	0.00	00.00	00.00	0.00		16,550.00		00.00	00.00	16,550.00	Testing Services (2130)
Health Services (2140)	110,808.00	40,024.00	125,000.00	14,000.00		00.00		00.00	00.00	289,832.00	Health Services (2140)
Social Services (2150)	134,494.00	46,223.00	00.00	0.00		0.00		00.00	00.00	180,717.00	Social Services (2150)
Work Study Services (2160)									_	0.00	Work Study Services (2160)
Psychological Services (2170)	0.00	0.00	0.00	0.00	00.0	0.00		0.00	0.00	0.00	Psychological Services (2170)
Speech Pathology and Audiology Services (2180)	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	Speech Pathology and Audiology Services (2180)
Other Student Support Services (2190)	0.00	00.0	4,000.00	0.00	0.00	0.00		0.00	0.00	4,000.00	Other Student Support Services (2190)
Instructional Improvement and Curriculum Development	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	00.00	Instructional Improvement and Curriculum Development
Instructional Staff Development Services (2215)	109,650.00	21,429.00	35,100.00	0.00	0.00	0.00		0.00	0.00	166,179.00	Instructional Staff Development Services (2215)
Educational Media Services (2220)	0.00	00.00	0.00	0.00	0.00	0.00		0.00	0.00	00.00	Educational Media Services (2220)
Other Instructional Staff Services (2290)	0.00	0.00	0.00	00.00	0.00	0.00		0.00	0.00	00.0	Other Instructional Staff Services (2290)
School Administrative (2300-2399)	00.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	00.00	School Administrative (2300-2399)
	Salaries (010 - 199)	Employee Benefits (200 - 299)	Purchased Services (300 - 399)	Materials + Supplies (400 - 499)	Capital Outlay (500 - 599)	Other Objects (600 - 899)	Indirect Costs (910)	Fund Transfers (920 - 929)	Other Fund Uses (931 - 999)	Total	
Security Services (3100)	0.00	00.00	00.00	0.00	0.00	0.00		00.00	00.00	0.00	Security Services (3100)
Operations and Maintenance	0.00	00.00	00.00	7,000.00	00.00	0.00		0.00	00.00	7,000.00	Operations and Maintenance

(3200-3900)	Student Transportation (4100-4199)	Food Services (4200-4299)	General Administrative (6000-6999)	Capital Outlay - Real Property (7000-7999)	Debt Service - Long Term (8000-8999)	Adult Education (9110)	Community Education (9120)	Extended Day/Dependent Care (9130)	Preschool (9140)	Other Adult/Continuing Education Programs (9150- 9199)	NonPublic School Programs (9200)	Community Services (9300- 9399)	Total		
	1,081.00	0.00	245,377.00	0.00	0.00	0.00	0.00	0.00	00.00	00.00	0.00	0.00	2,269,110.00	2,269,110.00	00.00
	0.00	00.00	0.00			0.00		0.00	00.00	0.00		0.00	00.00	Adjusted Allocation	Remaining
	0.00	0.00	00.00			0.00		0.00	00.00	0.00		0.00	00.00	Adjus	
			68,824.00										68,824.00		
	00.00	0.00	00.00			0.00		00.00	00.00	0.00		00.00	528,899.00		
	0.00	0.00	0.00	0.00		0.00		0.00	00.0	0.00		0.00	0.00		
	0.00	0.00	0.00			0.00		0.00	00.00	0.00		0.00	61,686.00		
	0.00	0.00	0.00			0.00		0.00	00.00	0.00		0.00	246,479.00		
	181.00	0.00	46,064.00			0.00		0.00	00.00	0.00		0.00	322,994.00		
	00.006	0.00	130,489.00			0.00		00.00	00.00	0.00		00.00	1,040,228.00		
(3200-3900)	Student Transportation (4100-4199)	Food Services (4200-4299)	General Administrative (6000-6999)	Capital Outlay - Real Property (7000-7999)	Debt Service - Long Term (8000-8999)	Adult Education (9110)	Community Education (9120)	Extended Day/Dependent Care (9130)	Preschool (9140)	Other Adult/Continuing Education Programs (9150- 9199)	NonPublic School Programs (9200)	Community Services (9300- 9399)	Total		

Homewood City American Rescue Plan (ARP) ESSER 2022 Revision: 0 Status: ALSDE Consolidated Federal Programs Director Final Approval Wednesday, August 24, 2022 5:06 PM

ARP ESSER - Application Details

Cover Page

Superintendent of Schools	
Name	* Dr. Justin Hefner
ARP ESSER Point of Contact	
Name	* John Lowry
Role	* Federal Programs
Phone	* 205-870-8443
Ext	NA

Required Narratives

LEAs are required to choose one of the options from the drop-down box in this section. If an LEA chooses to make changes to the required narratives approved from the FY21 application, the LEA must include an updated narrative or N/A if no changes are needed in every question. If an LEA chooses that no changes are necessary to the required narratives from the approved FY21 application, the LEA is assuring that all of information provided in the required narratives from the FY21 application is still true and correct for FY22.

Required Narratives

Select an Option

Changes to the required narratives approved in the FY21 application are necessary.

How does the LEA plan to use funds to implement prevention and mitigation strategies in order to continuously and safely operate schools for in-person learning?

Homewood City Schools will use these funds to mitigate and prevent the spread of COVID by hiring a district-wide COVID nurse to immediately address symptomatic students and faculty, handle close contact identification and communication, and isolate and monitor symptomatic staff and students to immediately minimize the spread of COVID in the school building. We will purchase additional furniture that will allow schools to utilize outdoor seating options in an effort to safely distance students during lunch. Additionally, services that provide substitute teachers and nurses will allow us to continue to provide in-person learning when staff are absent due to COVID. We will equip schools with PPE and health and cleaning supplies needed to mitigate the spread of COVID.

How will the LEA ensure that the evidence-based interventions will address the academic impact of lost instructional time and ensure that those interventions respond to the academic, social, emotional, and mental health needs of all students including underrepresented student subgroups (each major racial and ethnic group, children from low-income families, children with disabilities, English Learners, gender, migrant students, students experiencing homelessness, and children and youth in foster care) and those who are particularly impacted disproportionately by the COVID-19 pandemic?

Homewood City Schools will use both social-emotional and academic screeners during the fall of the FY23 school year. The data from these screeners will determine which students will need additional support or interventions. Programs and personnel funded through this allocation will ensure all students will have the opportunity to receive the necessary intervention and support. Interventionists will be funded to provide the appropriate academic support. Student assistance counselors will provide support for students with mental health needs. Translation services will be provided to increase communication and engagement with our EL families. This allocation will also provide programs to offer additional support or intervention during the summer and after school.

How will the LEA comply with the requirements of section 427 of GEPA (20 U.S.C. 1228a)?

The description must include information on the steps the LEA proposes to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede equal access to, or participation in, the ARP ESSER program.

Researched based screeners for both academic and social-emotional well being will be administered to all students in Homewood City Schools. Additional barriers that arise will be addressed on an individual basis by referral to an administrator and/or student assistance counselor in order to generate a plan that will remove said barriers.

How will the LEA actively monitor their allocations, conduct interim audits to ensure an appropriate application of funds, collect

and manage data elements required to be reported, and report this information to the community?

Homewood City Schools will hire an HR/ESSER specialist to actively monitor our allocations, conduct interim audits to ensure an appropriate application of funds, collect and manage data elements required to be reported, and report this information to the community.

How will the LEA meaningfully engage with families and communities throughout the life of the ARP ESSER and other relief funds?

Homewood City Schools will engage with families and communities through a variety of strategies. Our strategic planning process will commence in the fall of 2021 and requires input and reporting from the community, staff, students, and families. Our schools have active PTO and booster clubs that support and complement our funding in many ways. Students who receive additional support and services are monitored in progress, and results are shared with families through conferences throughout the year. Additionally, parents have numerous opportunities to engage with the schools throughout the year, including the following: open house, parent-teacher conference day, title 1 parent involvement meetings, social media, PTO meetings, advisory committees, and the Safe and Healthy Homewood Coalition.

Provide the URL for the LEA Return-to-Instruction Plan.

https://www.homewood.k12.al.us/Page/4691

LEA Reservation to Address Loss of Instructional Time

LEAs must reserve at least 20 percent of funds to address loss of instructional time through the implementation of evidence-based interventions and ensure that those interventions respond to students' social, emotional, and academic needs and address the disproportionate impact of COVID-19 on underrepresented student subgroups.

Addressing the Loss of Instructional Time can occur before the school day, during the school day, after the school day, on weekends, or during the summer. All items budgeted in this section must be addressing the loss of instructional time. In order to address the loss of instructional time, a student must be gaining missed instruction while not losing out on current year instruction.

For the 20% reservation to address the loss of instructional time, the following interventions are allowable:

- A. Summer Learning & Summer Enrichment Programs
- B. Extended Day Programs
- C. Comprehensive After-School Programs
- D. Extended School Year Programs
- E. Other

Rudget /	Amount &	Details for	20% Reservation	

20% Reservation Budgeted in FY21 Application

20% Reservation Expended in FY21 (Amount Not Included in Carryover)

20% Reservation Required in FY22

\$472,359.00

18,537.00

\$453,822.00

Intervention A (Summer Learning & Summer Enrichment Programs)

Provide the following information for the for Intervention A (Summer Learning & Summer Enrichment Programs):

- 1) Brief Description stating how each expenditure is addressing the loss of instructional time
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

ARP ESSER funds will be used to host an elementary Summer Reading Camp, middle and high school summer school, and summer RISE program during FY 2022 and 2023. Each summer program will run for a minimum of four weeks for four days a week. Total cost: \$146,187.00 will be used to pay salary and benefits for these programs.

4150- [161]- \$900.00 Bus Driver Salary 4150 [220-250] - \$181.00 Benefits

2140-[121] \$3024.00 Summer Reading Camp Nurse Salary 2140-[220-250] \$610.00 Benefits

2215-[192]-\$4650.00 Summer Reading Setup/ Data Anlaysis/ Cleanup Stipends 2215-[220-250] \$937.00

1100-[010-199]-Teacher Salary RIse \$8,650.00 1100-[220-250] - \$1,743.00 Benefits

1100-[010-199] \$105000.00 HMS/ HHS Summer School Teacher Salary 1100-[220-250] \$20492.00

Intervention B (Extended Day Programs)

Provide the following information for the for Intervention B (Extended Day Programs):

- 1) Brief Description stating how each expenditure is addressing the loss of instructional time
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Intervention C (Comprehensive After-School Programs)

Provide the following information for the for Intervention C (Comprehensive After-School Programs):

- 1) Brief Description stating how each expenditure is addressing the loss of instructional time
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Intervention D (Extended School Year Programs)

Provide the following information for the for Intervention D (Extended School Year Programs):

- 1) Brief Description stating how each expenditure is addressing the loss of instructional time
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Intervention E (Other)

Provide the following information for the for Intervention E (Other):

- 1) Brief Description stating how each expenditure is addressing the loss of instructional time
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

ARP ESSER funds will be used to address learning loss through social/emotional wellness screeners (FASTBRIDGE), reading and math interventions, instructional technology and online subscriptions to support our instructional and intervention staff. Total cost: \$307635.00 will be used to pay for these programs for FY2022 and FY2023.

1100-311 \$32,379.00- EDUCERE

1100-622 \$255,501.00 -Learning Ally, Voyager, Classworks, IXL, STAR/Rennaisance Learning, EDMARK/ FastForword/ CONOVER, FASTBRIDGE, Typing Club and Teachtown

1100-421 \$3,205.00 - Cambium/Voyager Sopris

2130-[481] \$16,550.00- FastBridge SAEBRS Screener

Remaining ARP ESSER Fund Uses

The remaining LEA funds after the LEA Reservation to Address Loss of Instructional Time can be used for a wide range of activities to address needs arising from the COVID-19 pandemic. Please refer to the allowable uses document in the Document Library for more guidance.

Budget Amount & Details for Additional Uses

ARP ESSER Carryover Allocation for FY22

20% Reservation Required in FY22

Amount Remaining for ARP Additional Uses

\$2,269,110.00	\$453,822.00	\$1,815,288.00

Category 1 (Personnel)

Provide the following information for Category 1 (Personnel):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

ARP ESSER funds will be used to pay salary and benefits for employees associated with AMSTI programming. These funds will also be used to fund salary and benefits for (2.0 fte)two AMSTI math coaches, (1.0 fte) a system wide COVID nurse, (1.0 fte) a student assistance counselor, (1.0 fte) a 12 month counselor, and a HR/ESSER specialist. Total cost for FY 22-24 off \$1217035.00 will be used to pay salary and benefits for these employees.

2215-192 \$105000- AMSTI Training 2215- 192 & (210-290) \$20492.00 Benefits

1100-(077) \$265432.00 - 2 Math Coaches 1100-(210-290) \$92587.00- Benefits

2150-122 \$134494.00- Student Assistance Counselor 2150-(210-290) \$46223.00-benefits

2120-044 \$174805.00- 12 month school counselor 2120- (210-290) \$54251.00-Benefits

6430-133 \$130489.00- HR/ESSER Specialist 6430-(210-290) \$46064.00- Benefits

2140 -(121) \$107,784.00- COVID Nurse 2140-(220-250) \$39414.00-Benefits

Category 2 (Technology & Online Subscriptions)

Provide the following information for Category 2 (Technology & Online Subscriptions):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

ARP ESSER funds will be used to purchase student educational services and instructional site licenses. All services and licenses will be purchased for the FY22-24 school year. Instructional site licenses purchased will be used to provide a variety of tiered instructional programs to support our multiple tiers of interventions for all students.

Total Cost: \$256,848.00

TEXTHELP - \$12,526.88 FY21-24	37581.00
BRAINPOP \$17,541/YR FY22-24 FY22- \$19989.00	59967.00
MICROSOFT WINDOWS PLATFORM FY22-24	150,000.00
Typing Agent Grades 3-5 FY22	0.00
Certiport/Gmetrix FY22	6,100.00
Lockdown Browser - Respondus FY22	3,200.00

INSTRUCTIONAL SITE LICENSES - 1100-622 - \$256,848.00

Category 3 (Facility Improvements)

Provide the following information for Category 3 (Facility Improvements):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Category 4 (Professional Development)

Provide the following information for Category 4 (Professional Development):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

ARP ESSER funds will be used to provide a variety of professional development to teachers and administrators on topics such as trauma informed teaching, 504, character education, etc. during FY23. Michelle Pruett, a licensed counselor and crisis interventionist, will provide trauma informed teaching professional development. She will provide multiple sessions to our faculty and staff across all 5 schools. Liz Huntley will speak to the entire staff on character education. Homewood Middle and Homewood High Schools will attend the Hope Institute Year 2 academy for character education professional development. The total cost is \$35100.00.

2215-[312] \$35,100.00

Category 5 (Curriculum Materials & Assessments)

Provide the following information for Category 5 (Curriculum Materials & Assessments):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

ARP ESSER funds will be used to purchase assessment supplies and materials to help provide real time data to increase student achievement. These will include actual assessments, curriculum materials, and general supplies for intervention and transition camps. All supplies and materials will be purchased for the FY22-24 school years. Total Cost: \$37481.00

1100-[419] \$1500.00- Materials for ES/MS/HS transition

1100-[421] \$981.00- Voyager Online Assessment

1100-[414] \$35000.00- Grades 4-8 Reading and Math Intervention

Category 6 (Parent & Family Engagement Activities)

Provide the following information for Category 6 (Parent & Family Engagement Activities):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Category 7 (Other)

Provide the following information for Category 7 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

ARP ESSER funds will be used to purchase translation, substitute, and healthcare professional services for the FY22-23 school year.

Total Cost: \$179,000.00

2190-[311] \$4000.00- Linguistica

1100-[335] \$50,000.00- Kelly Services Staffing for teacher absences- FY22 only

2140-[326] \$125,000.00- ATC/AMT Medical Staffing for nurse substitutes

Category 8 (Other)

Provide the following information for Category 8 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

ARP ESSER funds will be used to provide protective personal equipment, cleaning supplies, packaging materials for virtual learning, and to outfit nursing rooms with needed supplies. The total cost of \$21000.00 will be used during the FY23 school year.

2140-[489-499] \$7000.00- Supplies for Nurse Rooms

2140-[489] \$7000.00- PPE

3200-[441] \$7000.00-Cleaning Supplies

Category 9 (Other)

Provide the following information for Category 9 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Category 10 (Other)

Provide the following information for Category 10 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Category 11 (Other)

Provide the following information for Category 11 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)

- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Category 12 (Other)

Provide the following information for Category 12 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Administrative Costs

Program Administration must be reasonable and necessary in order to manage the federal grant in a compliant and effective manner.

The LEA is not utilizing grant funds for administrative costs. ▼

Provide a summary of how the grant program will be administered, including the title of the staff responsible for the grant administration, the FTE(s), and other funding sources (if applicable) that will contribute to administrative staff salaries/benefits. Additionally, the description must include all estimated costs, match the administrative costs dollar amount listed above, and include the Function and Object codes associated with the charge.

N/A

Indirect Costs

Indirect Costs represent the expenses of doing business that are not readily identified with the ARP ESSER but are necessary for the general operation of the organization and the conduct of activities it performs. These costs must be reasonable and necessary, and LEAs can use the unrestricted indirect cost rate for calculation.

The LEA is utilizing grant funds for indirect costs.

3.04

% - Unrestricted Indirect Cost

Rate for LEA

\$68,980.94

Maximum Indirect Cost amount for the ARP ESSER Fund

Function/Object Code used on the Budget Grid

6910-910

68,824.00

Amount Budgeted for Indirect Costs on FY22 Application

SYSTEM PLAN ITEMS RELATED BY FISCAL RESOURCE

Expand All Collapse All

There are currently no Goal or Action Step items associated with this Grant.

Homewood City American Rescue Plan (ARP) ESSER 2022 Revision: 0 Status: ALSDE Consolidated Federal Programs Director Final Approval Wednesday, August 24, 2022 5:06 PM Related Documents

* = Required

	Related Documents						
	Туре	Document					
Û 🗷	Job Descriptions for 20% Reservation (ALL Federally Paid Personnel)	Job Descriptions					
Û Z	Job Descriptions for Remaining ARP ESSER Fund Uses (ALL Federally Paid Personnel)	Job Descriptions					
Û 🗾	Evidence-based Supporting Documentation for 20% Reservation	Intervention Research					
Û Z	Supporting Documentation #1	Additional Software Documentation					
Û 🗹	Supporting Documentation #2	Additional Job Descriptions					

Homewood City American Rescue Plan (ARP) ESSER 2022 Revision: 0 Status: ALSDE Consolidated Federal Programs Director Final Approval Wednesday, August 24, 2022 5:06 PM ARP ESSER Checklist

Checklist Description (Collapse All Expand All)	
1. Allocations	OK ▼
1. Review the ARP ESSER allocation for the LEA.	
2. Assurances	OK ▼
 Did the LEA Superintendent check the box on the LEA Superintendent Assurance Confirmation Page? 	
3. Cover Page	OK ▼
1. Did the LEA include the name of the Superintendent of Schools?	
2. Did the LEA include the contact information for the ARP Point of Contact?	
4. Required Narratives	OK ▼
1. Did the LEA select if they are making changes to the FY21 approved narratives?	
If the LEA selected yes, then	
2. Did the LEA answer all the required narratives?	
5. Budget Grid	OK ▼
1. Did the LEA allocate all ARP ESSER funds on the budget grid?	
6. LEA Reservation to Address Loss of Instructional Time	OK ▼
1. Is the FY21 20% Reservation budgeted amount and FY21 20% Reservation expended amount entered?	
2. Did the LEA allocate the required FY22 20% Reservation?	
3. Do the expenditures in the narrative box match the budget grid?	
4. Are the expenditures allowable under the ARP?	
5. Are the expenditures reasonable, necessary, and allocable?	
6. Did the LEA include all required information in the narrative box?	
7. Remaining ARP ESSER Fund Uses	OK ▼
1. Did the LEA allocate the amount remaining for ARP ESSER Additional Uses? (Including administrative and indirect costs)	
2. Do the expenditures in the narrative box match the budget grid?	
3. Are the expenditures allowable under the ARP?	
4. Are the expenditures reasonable, necessary, and allocable?	
5. Did the LEA include all required information in the narrative box?	
8. Administrative Costs	OK ▼
1. Did the LEA select if they will be using ARP ESSER funds for administrative costs?	
If the LEA selected yes, then	
2. Do the expenditures in the narrative box match the budget grid?	
3. Are the expenditures allowable under the ARP?	
4. Are the expenditures reasonable, necessary, and allocable?	
5. Did the LEA include all required information in the narrative box?	
9. Indirect Costs	OK ▼
1. Did the LEA select if they will be using ARP ESSER funds for indirect costs?	
If the LEA selected yes, then	
2. Does the budgeted indirect cost match the budget grid?	
3. Did the LEA include the FY22 Unrestricted Indirect Cost rate?	

4. Did the LEA budget less than or equal to the Unrestricted Indirect Cost rate amount?	
5. Did the LEA include the Function and Object code?	
10. Related Documents	OK ▼
Did the LEA upload all required documentation including job descriptions for federally paid	OK
personnel?	